

BEAVER RIVER CENTRAL SCHOOL
DISTRICT-WIDE SCHOOL SAFETY PLAN
Commissioner's Regulation 155.17

(Revised 6/26/23)

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of ~~all schools within~~ the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safe Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Beaver River Central School District supports the SAVE Legislation, and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

The Beaver River Central School's District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the District Board of Education, the Superintendent of the Beaver River Central School District appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

B. Identification of School Teams

The Beaver River Central School District has created a District-wide School Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, parent organizations, school safety personnel and other school personnel.

| POSITION | NAME |
|-----------------------------------|----------------------------|
| Board of Education Representative | Jackie Pate & Stacy Greaud |
| Administration Representative | Todd Green |
| Teacher Representative | Joe Vigliotti |
| School Safety Personnel | Ryan Lehman |
| Other School Personnel | Ron Rockwood |
| Parent Representative | Rebecca Pate-Johnson |

● **C. Concept of Operations**

● The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. Protocols reflected in the District-wide School Safety Plan will guide the development and implementation of individual Building-level Emergency Response Plan.

● In the event of an emergency or violent incident, the initial response to all emergencies at ~~an~~ the individual school will be by the School Emergency Response Team.

● Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his designee will be notified and, where appropriate, local emergency officials will also be notified.

● Efforts may be supplemented by County and State resources through existing protocols.

● **D. Plan Review and Public Comment**

● This plan is reviewed annually by June and then posted publicly prior to approval by the Board of Education.

● Pursuant to Commissioner’s Regulation 155.17 (c)(3), this plan will be made available for public comment 30 days prior to its adoption. The district-wide and building-level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

● While linked to the District-wide School Safety Plan, Building level Emergency Response Plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.

● Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption. Building-level Emergency Response Plans will be supplied to both local and State Police within 30 days of adoption.

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency, including:

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department, and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan shows the results of this procedure.

| | | |
|----------------------------------|-----------------------|--------------|
| One Building K-12:Superintendent | Todd Green | 315-346-1211 |
| Elementary Principal | Kimberly Lyman-Wright | 315-346-1211 |
| MS/HS Principal | Daniel Rains | 315-346-1211 |
| MS/HS School Asst. Prin. | Troy Hebert | 315-346-1211 |

B. Plan for taking the following actions in response to an emergency where appropriate, including but not limited to:

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building level Emergency Response Plans include identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

| | |
|---|-----------------------|
| Threats of Violence | Intruder |
| Hostage/Kidnapping | Explosive/Bomb Threat |
| Natural/Weather Related | Hazardous Material |
| Civil Disturbance | Biological |
| School Bus Accident | Radiological |
| Sheltering | Evacuation |
| Lock down | Lock in |
| Gas Leak | Epidemic |
| Others as determined by the Building-level School Safety Team | |

911 ~~will~~ may be called

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the Building-Level Emergency Response Plans as deemed appropriate by the Incident Command Team.

Specific personnel and resources are identified in the Building-Level Emergency Response Plans.

D. Procedures to coordinate the use of school district resources during emergencies

The District uses the Incident Command System model for emergency actions. For district-wide emergencies the Incident Commander will be the District Superintendent. In building-level emergencies, the administrator in charge or his designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building Level Emergency Response Plan. Building-level Incident Command staff are identified in the Building-Level Emergency Response Plans.

E. Annual multi-hazard school training for staff and students

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated through the Health and Safety Services of Jefferson Lewis BOCES, Safe Schools, School Safety Officer, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills, or other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises ~~will~~ may be coordinated with local, county, and state emergency responders and preparedness officials. Existing Plans will be revised in response to post-incident critiques of these drills.

Training procedures and frameworks are included in Appendix 3.

~~The Jefferson-Lewis BOCES Health & Safety Department provides in-service programs for searching for and the identification of suspicious packages. District staff has been trained in the proper procedures for conducting searches.~~

Staff and students are required to participate in all emergency drills.

The District participates in Incident Command Training and Red Cross Sheltering Management.

F. Staff development

Each year during the Staff Development Day, training in Violence Prevention and Intervention may be offered. ~~Refresher training in searching for suspicious packages will be provided as needed.~~

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence and are included herein as Appendix 4 of this document (see also district Code of Conduct).

The District disseminates information to students and staff through the monthly newsletter, individual mailings, handouts, and pamphlets. Information is also available in the Professional Development Plan, Student Code of Conduct, and Student Handbook.

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Incident Commander in line with the Building Level Emergency Response Plan, and will be requested based upon the “closest response agency” concept to ensure that the response to the incident is as rapid as possible.

C. Appropriate responses to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The Building Level Emergency Response Plans detail the appropriate response to such emergencies. Specific steps are found in the Building Level plans, Emergency Evacuation Plan, and Violent Threat Plan.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District will contact appropriate parents, guardians or persons in parental relation to the students via media release, telephone contact or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the Building Level Emergency Response Plans.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander or designee will authorize the procurement of these agencies.

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

The Beaver River Central School District will work with county and other local officials when an Article 2-B emergency is declared.

C. A system for informing all educational agencies within a school district of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander or designee will determine the extent of notification and delegate its delivery.

D. In case of a school district, maintaining certain information about each educational agency located in the school district, including information on:

Each Building Level Emergency Response Plan will include the following information:

- School population,
- Number of staff,
- Transportation needs, and
- Business and home telephone numbers of key officials of each such educational agency.

Parent and guardian phone numbers are found in the attendance registry, health and accident cards, and student grade lists. ~~The Building Level School Safety Teams will ensure that this information is current and accurate.~~

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures related to school building security, including, where appropriate, the use of school safety officers and or/security devices or procedures

See Appendix 6.

B. Policies and procedures for the dissemination of informative materials

The District is committed to the use of age-appropriate interpersonal violence prevention education package for the students of Beaver River Central School.

C. Prevention and intervention strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- Collaborative agreements with state and local law enforcement officials designed to ensure that staff are adequately trained to de-escalate potentially violent situations,
- Non-violent conflict resolution training programs,

- Extended day and other school safety programs

D. Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District is implementing the following programs:

- Violent threat reporting
- Evacuation procedures (updated annually)
- Memos and letters to staff, students, and parents
- Character Education K-12
- ~~SUPER Ed.~~
- Peer Mediation
- Student Code of Conduct
- Mountain View Prevention Services
- Student Handbook

E. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel

See Appendix 7

APPENDICES

Appendix 1

Listing of all school buildings covered by the District-Wide School Safety Plan with addresses of buildings and contact names and telephone numbers for building staff.

Appendix 2

Building Risk Determination

Appendix 3

Training Policy

Appendix 4

Policies Dealing with Violence on School Property

Appendix 5

Regulation References

155.17

- Executive Law 2B

Appendix 6

Policy (or policy number) Regarding Building Security, School Safety Officers and Dissemination of Informative Materials.

Appendix 7

Description of Duties, Hiring and Screening Process and Required Training of Hall Monitors and Other School Safety Personnel.

Appendix 8

Copies of all Building-Level Emergency Response Plans, Identification of local and state law enforcement agencies where building-level plans are filed.

Appendix 9

Memoranda of Understanding or agreements relevant to implementation of the district-wide plan and, where appropriate, building-level emergency response plans.

Appendix 1

Listing of all School Buildings

Listing of all school buildings covered by the District-Wide School Safety Plan with addresses of buildings and contact names and telephone numbers for building staff.

| Building Name | Address | Contact Name | Phone Number |
|-------------------------------------|--|--|----------------|
| Beaver River Central School, K-12 | 9508 Artz Road Beaver Falls NY 13305 | Superintendent Todd Green | (315) 346-1211 |
| Howard G. Sackett Technical Center | 5836 State Route 12 Glenfield NY 13343 | Principal Mallory Douglas | (315) 377-7300 |
| Lowville Academy and Central School | 7668 North State Street Lowville NY 13367 | Superintendent Rebecca Dunckel-King | (315) 376-9000 |
| South Lewis Central School | 4264 East Rd Turin NY 13473 | Superintendent Doug Premo | (315) 348-2500 |
| River Valley Mennonite School | 5473 State Route 410 Castorland NY 13620 | Principal Larry Boldt | (315) 493-0187 |
| Augustinian Academy | 317 West St. Carthage NY 13619 | Principal Mary Anne Margrey | (315)493-1301 |
| Beaver Falls Head Start | 9601 Mira Lane Beaver Falls NY 13305 | Rose Kloster | (315) 346-6645 |

Appendix 2

Building Risk Determination

| Building | Address | Internal Hazards | External Hazards |
|-----------------------------|-----------------------------------|------------------|------------------|
| Beaver River Central School | 9508 Artz Road Beaver Falls NY | See Below | |

Internal Hazards

Civil Disturbance

- Bomb threat
- Hostage
- Intruder
- Kidnapped person
- Civil unrest
- Anthrax (bio-terrorism)
- Lockdown
- Lock-in
- Evacuation
- Sheltering

Fire and Explosion

- Explosion
- Fire

Systems Failure

- Electrical system failure
- Fuel shortage
- Gas leak
- Heating system failure (loss of heat)
- Roofing failure (leak)
- Sewage system failure
- Structural failure
- Water system failure

Medical Emergency

- Allergic reaction/Bleeding/Blow to the head
- Broken bones/burns/choking/diabetic shock
- Epileptic convulsions/shock
- Bites
- Blood/body fluid exposure (infection control)
- Electric shock
- Epidemic
- Food poisoning
- Heart attack

- Toxic exposure
- Death/Suicide

External Hazards

Weather Related

- Flood/mudslide
- Storm/snow/ice/wind/hurricane
- Thunderstorm
- Tornado
- Water Dam Failure

Environmental Problems

- Air pollution
- Flood/mudslide
- Hazardous material spills/releases
- Radiological incident
- Storm/snow/ice/wind/hurricane
- Extreme cold/heat
- Thunderstorm/lightning storm
- Tornado
- Toxic material spill/releases
- Water contamination

Other External Hazards

- Airplane crash
- School bus accident
- Earthquake

Appendix 3

Training

~~The District may provide the staff with a two-hour "Violence Prevention and Intervention" training sponsored by the New York State Police.~~

~~The Jefferson-Lewis BOCES Health & Safety Department provides in-service programs for searching for, and the identification of, suspicious packages. District staff has been trained in the proper procedures for conducting searches. Tabletop training on various situations as listed on the previous page to test response will be conducted annually.~~

The district utilizes Safe Schools online training which provides up to date information for staff members.

Staff and students are required to participate in all emergency drills.

The District participates in Incident Command Training and Red Cross Sheltering Management.

Appendix 4

Policies Dealing with Violence on School Property

| | | |
|-------------------------------|------|--|
| School Safety | 5001 | District-Wide Safety Plans and ERP |
| Board Duties/Responsibilities | 0011 | Code of Ethics |
| Employee Rights: | 6204 | Drug-Free School Policy |
| 6302 | | Family Medical Leave Act |
| 0015/6005 | | Prohibition of Harassment and Bullying |
| 5050/6330 | | Dangerous Weapons in School |
| 6401 | | Drug & Alcohol Testing of Employees |
| Student Rights/Safety: | 6204 | Drug-Free School |
| | 7500 | Student Records |
| | 2000 | Student Code of Conduct and Discipline |
| 5050/6330 | | Dangerous Weapons in School |
| Student Responsibilities: | 2000 | Student Code of Conduct and Discipline |

Appendix 5

Regulations

NYS Codes Rules and Regulations Regulations of the Commissioner Part 155
NYS Executive Law 2B

Appendix 6

Building Security

COMMUNITY RELATIONS

2000 Maintenance of Public Order on School
Property

1400 Rules for Order in Public Meetings

2100 Public Access to Records

1001 Use of School Facilities

2021 Visitors

2020 Building and Ground Security

Appendix 7

Safety Personnel

The Beaver River Central School District does currently employ a School Safety Officer.

Appendix 8

Building Level Emergency Response Plans

Copies of the building level Emergency Response Plans are filed with the following agencies:

New York State Police
Lewis County Sheriff Department
Lewis County Emergency Management Office
Beaver Falls Fire Department
Beaver Falls Ambulance Squad
New Bremen Fire Department
Croghan Fire Department
Castorland Fire Department

Appendix 9

Memorandum of Understanding

The Beaver River Central School District has an agreement in place for sheltering, transportation and shelter management.

The actual agencies for which these plans exist are found in the building level emergency response plan.